

- h. Health and Safety Report
- i. Communication and Records Report

All of the above reports -

Moved: Ian Hamilton

Seconded: Julie Dyer

j. Treasurer's Report

- i. Presentation of the BDO Reviewed 2023/24 Financial Statement of Accounts.

Moved: Christine North

Seconded: Rachel Greenwood

- ii. Presentation of the proposed membership subs and fees for the 2024/25 season. The management committee have recommended that most subscription categories be increased by approximately 4% to reflect the increased costs due to inflation and a portion of the increased management costs. Discussion took place about the clubs increasing costs and whether this increase was enough to cover them, but all agreed they only increase as per the committee recommendation.

Moved: Gavin McKenzie

Seconded: Cecelia Russell

- iii. Presentation of the proposed operational budget for the 2024/25 year.

Moved: Gavin McKenzie

Seconded: Christine North

- iv. Presentation of the proposed 2024/25 Three-year capex purchase programme. Discussion took place about the planned projects, along with the reason why they did not proceed last season. (Committee members did not have time to organise it) A query was raised about whether the committee should be investigating PV solar to reduce club costs. It was agreed by all that the planned projects remain the same for the new season.

Moved: Gavin McKenzie

Seconded: Christine North

- 5. The new Incorporated Society Act 2022 comes into effect on 6 October 2023, but clubs have until April 2026 to become fully compliant. The new legislation, when in place, will do away with Trustees and Club Patrons' but will require rules relating to conflict of interest, complaints and discipline.

6. Appointment of Officers of the Club:

President: Ian Hamilton

Moved: Julie Dyer

Seconded: Christine North

Treasurer: Christine North

Moved: Gavin McKenzie

Seconded: Ian Hamilton

Secretary: Emily Cullen

Moved: Gavin McKenzie

Seconded: George Kempton

Club Captain: Craig Brown

Moved: Julie Dyer

Seconded: Nigel Jack

7. **Appointment of Other Club Key Roles:** (Formed within the management committee if not confirmed at the AGM) Committee members (Max of 9):
- a. Past President Julie Dyer
 - b. Vice President - Steve Dyer, Moved: Christine North, Seconded: Ian Hamilton
 - c. Assistant Secretary - Kate Watkinson: Moved: Rachel Greenwood, Seconded: Julie Dyer
 - d. Assistant Treasurer - Bill Potter: Moved: Christine North, Seconded: Rachel Greenwood.
 - e. Assistant Club Captain - Craig moved that Jacqui van Dam be considered. Julie moved that Caitlin Te Tai continue in this role. Neither Jacqui or Caitlin was at the AGM so it was deferred for the committee to decide, once both have confirmed their availability.
 - f. Safety Manager – Julie Dyer and Rachel Greenwood to assist each other in this role, but only one can be recorded as the Safety Manager to RNZ. Moved: Gavin McKenzie, Seconded: Kate Watkinson.
 - g. Club Records Manager – Gavin McKenzie, Moved: Rachel Greenwood, Seconded: Craig Brown.
 - h. Buildings, Security & Compliance Manager – Gavin McKenzie, moved: Kate Watkinson, Seconded: Rachel Greenwood.
 - i. Boat & Equipment Manager – This should be part of the Club Captains role for Craig Brown to consider.
 - j. Fundraising & Sponsorship Manager - Steve Dyer, Moved: Julie Dyer, Seconded: Kate Watkinson

All nominations accepted as recorded above:

Moved: Rachel Greenwood Seconded: Julie Dyer All agreed

8. **Appointment of Other Roles:**

- a. Club Coaches: Julie Dyer, Ian Hamilton, Dave Galbraith, Nigel Jack, Craig Brown, Awhina Russell, Lianne Scully. Additional coaches to be sought during the season
Moved: Rachel Greenwood Seconded: Christine North
- b. Financial Signing Authority (four proposed) Kate Watkinson, Julie Dyer, Christine North, Ian Hamilton
Moved: Gavin McKenzie Seconded: Rachel Greenwood
- c. Auditor: BDO, Invercargill – if legally required by the club constitution otherwise those present at the AGM agreed to drop the audit and review component due to the increasing cost. The committee will need to remain vigilant with the approval of the monthly accounts and any conflict of interest.
Moved: Gavin McKenzie Seconded: Christine North
- d. Patron of Club: Ron Riley
Moved: Gavin McKenzie Seconded: Russell North
- e. Trustees: Ron Riley & George Kempton – to remain in place for the next 12 months until new constitution developed.
Moved: Gavin McKenzie Seconded: Ian Hamilton

9. Appointment of Southland Rowing Association Representatives:

- a. SARA Delegates (3 required) Julie Dyer, Steve Dyer and George Kempton
Moved: Rachel Greenwood Seconded: Kate Watkinson

10. General Business

- a. 2024/25 Season Opening and Awards Event dates:
i. Opening date event: 22 September 2024
ii. End of regatta season awards date: Sunday 11 May 2025
 Moved: Gavin McKenzie Seconded: Christine North
- b. Honorary Membership. Proposed extension to criteria to include active rowers who are **competing nationally, or internationally** and still have an affiliation with our club. This membership would only apply for the period of time they are not residing in Southland.
 Moved: Gavin McKenzie Seconded: Craig Brown
- c. \$1 Ordinary Membership. Change proposed to say: This is to give a non-rowing committee member **and coaches (see criteria policy)** the right to vote as a financial member of the club at an AGM and Management Committee meetings. Discussion took place about the coach incentive policy and the criteria for a coach to be eligible for the ordinary membership.
 Moved: Nigel Jack Seconded: Julie Dyer
- e. SRA are seeking nominations for the roles of president, secretary and treasurer and are asking IRC for input.
 President Nomination: Julie Dyer, Moved: Christine North, Seconded: Rachel Greenwood.
 Southland selectors – the suggestion was to have people that are not in fulltime coaching roles such as Rex and Kevin from Awarua. IRC selector nomination: Dave Galbraith, Moved: Julie Dyer, Seconded: Gavin McKenzie.
 SRA 10-year service award nomination: Julie Dyer, Moved: George Kempton, seconded: Craig Brown.
 Moved: Ian Hamilton Seconded: Cecelia Russell
- f. Recommendation that the committee consider investigating PV solar and/or wind power for the club to save operating costs.
- g. Russell North offered to replace the voluntary work Ron Riley has been doing for years, by donating his time, fuel and mower maintenance, to mow the club lawns and save the club paying for any commercial mowing. Nigel Jack will coordinate with Russell as to when the mowing will be required and terminate the current commercial contract.

11. IRC 150th Jubilee celebration. Gavin and Ian summarised to those at the meeting the work and planning that has taken so far. Discussion took place about issues associated with having the event over a public holiday long weekend posing challenges with the availability of venues and the cost associated with paying public holiday surcharges. Suggestion that approximately 400 people may attend. Craig Brown investigating a venue and date option for June 2025.
Moved: Gavin McKenzie Seconded: Rachel Greenwood.

Meeting Closed: 8.45 pm