POLICY 10

Clubrooms Usage & Hire Policy

Background

The 2010 building redevelopment project created new and extended changing facilities, gym training facilities, a meeting space and a kitchen area for the use and benefit of the active club members. The funding application to the lottery commission to set up a multi-use facility that would serve the wider community was unsuccessful, so the clubrooms were constructed to serve the club members' needs.

The clubs insurer advised the redevelopment committee that our premiums and excess would be at a lower level if a monitored security alarm was installed. The risk of loss as a result of theft, vandalism, or arson has been significantly reduced as a result of the alarm being installed.

The use of the clubrooms for any other non-rowing events is likely to increase the insurers risk and the clubs premium/excess.

Other relevant information relating to usage is the fire design of the building and emergency egress should a fire occur. The internal door between the gym area and the boatshed can never be locked. It is required as a secondary egress passage in an emergency. The fire warning systems have not been designed for any occupants sleeping in the building, so this should not occur unless the fire detection system us upgraded and the ongoing maintenance costs associated with the sprinklers, or detectors programmed.

Policy

The first priority for usage of the clubrooms is for the Invercargill Rowing Club active members to use for training, or socialising. Members should be able to expect the facilities to be available to them seven days a week and not be restricted by non-rowing events being held in the clubrooms.

The second priority for usage is for rowing related events, where other rowing clubs share the IRC facilities for the benefit of the sport as a whole. If the facilities are being used by other clubs for an extended period and few or no IRC members are participating a donation that would cover our clubs operational costs is expected. A bond to cover potential damage may also be requested if IRC equipment is being used.

All other non-rowing usage should be discouraged, but if it is agreed to by the club management committee a written hire and usage agreement is to be signed and a bond held to cover potential damage. The club insurer should also be notified and any temporary increase in premiums, or excess then charged to the user within the hire fee.

Date of last review: 23 June 2026